

**SOLANO COMMUNITY COLLEGE DISTRICT  
 GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**  
**SUBJECT: CONSENT CALENDAR – HUMAN RESOURCES**  
**REQUESTED ACTION: APPROVAL**

**EMPLOYMENT 2010-2011**


**One Semester/Temporary Assignment**

| <u>Name</u>    | <u>Assignment</u>   | <u>Effective</u>  | <u>Amount</u>                                  |
|----------------|---|-------------------|--|
| Samanda Dorger | Journalism Instructor<br>Spring Semester Only<br>(Late Resignation of Instructor) | 1/12/11 – 5/25/11 | Approximately<br>\$ 27,296 for the<br>semester |
| Nils Michals   | English Instructor<br>Spring Semester Only<br>(Replacement, Late Hire)            | 1/12/11 – 5/25/11 | Approximately<br>\$ 30,124 for the<br>semester |

**Change in Assignment**

|                |  |         |  |
|----------------|--|---------|--|
| Yvonne Dillard | From Children's Programs Assistant<br>Range 8, 6 hours day/185 workdays<br>To Children's Programs Specialist<br>Range 12, 8 hours day/176 workdays | 3/17/11 | Approximately<br>\$7,963 annually<br>increase  |
| Janet Leary    | Administrative Assistant III,<br>Green Grant, Range 13<br>From 20 hours week to 32 hours week  | 3/17/11 | Approximately<br>\$11,828 annually<br>increase |
| Andrea Uhl     | From Student Services Assistant II<br>To Administrative Assistant II<br>Range 11, 8 hours day/12 months  | 3/21/11 | No change                                      |

**Karen H. Ulrich**  
 Director of Human Resources

  
**JOWEL C. LAGUERRE, Ph.D.**  
 Superintendent/President

**March 4, 2011**  
 Date Submitted

**March 4, 2011**  
 Date Approved

**SOLANO COMMUNITY COLLEGE CONSENT CALENDAR**  
**Governing Board Meeting**  
**March 16, 2011**  
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**Short-term/Temporary/Substitute**

| <u>Name</u>           | <u>Assignment</u>  | <u>Effective</u>  | <u>Amount</u>     |
|-----------------------|--|-------------------|-------------------|
| Jane Berger           | Basic Skills Instructor, Academic Success & Learning Resources | 3/17/11 – 5/17/11 | \$ 60.80 hour     |
| Nicholas Cain         | Bookstore Assistant  | 3/17/11 – 6/30/11 | \$ 8.00 hour      |
| Gianna DiGregorio     | Production Assistant, Theater                                  | 3/20/11 – 6/30/11 | \$ 9.60 hour      |
| Valerie Hecht         | Basic Skills Instructor, Humanities                            | 3/17/11 – 5/17/11 | \$ 250.00 stipend |
| Leigh Anne Jones      | Reading Writing Lab Tech<br>Saturday lab                       | 3/17/11 – 5/25/11 | \$ 22.63 hour     |
| Lorna<br>Marlow-Munoz | Basic Skills Instructor, Humanities                            | 3/17/11 – 5/17/11 | \$ 250.00 stipend |
| Laura Pirot           | Basic Skills Instructor, Humanities                            | 3/17/11 – 5/17/11 | \$ 250.00 stipend |
| Michael Reardon       | House Manager, Theater   | 3/18/11 – 6/30/11 | \$ 8.00 hour      |
| Jane Watson           | Basic Skills Instructor, Humanities                            | 3/17/11 – 5/17/11 | \$ 200.00 stipend |

**Professional Experts**

| <u>Name</u>              | <u>Assignment</u>  | <u>Dates</u>      | <u>Amount</u> |
|--------------------------|--|-------------------|---------------|
| Greg Begin               | Present, Teen Issues: Guiding Your Teen Safe, Foster & Kinship Care                          | 4/19/11 (one day) | \$ 250.00     |
| Sherry<br>Currie-Proctor | Co-present, PRIDE Pre-service for Foster & Adoptive Parents, Foster & Kinship Care Education | 4/7/11 – 4/28/11  | \$ 720.00     |
| Deborah Davis            | Present, Special Needs Infants & Toddlers, Foster & Kinship Care Education                   | 4/1/11 – 4/6/11   | \$ 500.00     |

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**Professional Experts** (Continued)

| <u>Name</u>        | <u>Assignment</u>   | <u>Dates</u>      | <u>Amount</u> |
|--------------------|---|-------------------|---------------|
| Erica Dumin        | Co-present & Support, Kinship Support & Information, Foster & Kinship Care Education  | 4/20/11 – 4/27/11 | \$ 360.00     |
| Peggy Hoover       | Co-present, PRIDE Pre-service for Foster & Adoptive Parents, Foster & Kinship Care Education  | 4/7/11 – 4/14/11  | \$ 360.00     |
| Nancy Pewitt       | Co-Present & Support, Kinship Support & Information, Foster & Kinship Care Education  | 4/13/11 (one day) | \$ 360.00     |
| Kerry Pilley       | Present, School Issues Foster & Kinship Care Education  | 4/5/11 (one day)  | \$ 180.00     |
| D. Mary Ann Turley | Co-present, Kinship Support & Information and Co-present, PRIDE Pre-service for Foster & Adoptive Parents Foster & Kinship Care Education | 4/6/11 – 4/28/11  | \$ 1,080.00   |
| Amalia Wiley       | Co-present, Family Night: Communication, Foster & Kinship Care Education  | 4/15/11 (one day) | \$ 180.00     |

**Independent Contractors**

| <u>Name</u>  | <u>Assignment</u>  | <u>Dates</u>      | <u>Amount</u>              |
|--|--|-------------------|----------------------------|
| <b>Academic &amp; Student Affairs</b><br><b><u>Arturo Reyes, Responsible Manager</u></b> |  |                   |                            |
| Stephanie Ricks-Albert   | Assist with Computer Forensics Program approval process for California Community Colleges' Chancellor's Office | 3/17/11 – 6/30/11 | Not to exceed \$ 1,200.00  |
| <b>Finance &amp; Administration</b><br><b><u>Yulian Ligioso, Responsible Manager</u></b> |  |                   |                            |
| Trudy Largent and Associates   | Conduct an independent fact-finding internal affairs investigation and prepare reports.                        | 3/17/11 – 6/30/11 | Not to exceed \$ 12,500.00 |

**SOLANO COMMUNITY COLLEGE CONSENT CALENDAR**

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**March 16, 2011**

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**Independent Contractors** (Continued)

| <b><u>Name</u></b>   | <b><u>Assignment</u></b>  | <b><u>Dates</u></b> | <b><u>Amount</u></b>                        |
|--|---|---------------------|---|
| <b>Workforce &amp; Economic Development-Contract Education &amp; Training</b><br><b><u>Deborah Mann, Responsible Manager</u></b> |   |                     |   |
| California EMS Academy, Inc.<br>Nancy Black  | Teach paramedic classes for Travis Air Force Base students to include 480 hours of classroom instruction, 176 hours of clinical internship and 480 hours of field internship. | 4/6/11 – 9/30/11    | Not to exceed \$ 48,328.00<br>(as invoiced) |

**GRATUITOUS SERVICE**

| <b><u>Name</u></b> | <b><u>Assignment</u></b>                              | <b><u>Division/Department</u></b> |
|--------------------|---|-----------------------------------|
| Arlene Freeman     | Assist disabled students in classroom                 | Counseling/DSP                    |
| Preston Garcia     | Assist disabled students in classroom                 | Adapted PE Weight Training        |
| Dorothy Hawkes     | Assist Math Department                                | Math/Science Division             |
| John Loyd          | Assist instructor in art class                        | Fine & Applied Arts               |
| Paul Mazzarelle    | Assist with swim team                                 | PE/Wellness & Athletics           |
| Melody Nix         | Assist instructor in art class                        | Fine & Applied Arts               |
| Tara Norman        | Assist with notetaking for disabled students          | Counseling/DSP                    |
| Scott Parrish      | Parent volunteer for Children's Programs events       | PE/Athletics                      |
| Ryan Sarna         | Film breakdown and assist position concerns on field. | PE/Athletics                      |
| Cassandra Stephens | Office assistant                                      | Counseling/DSP                    |
| Tu Tran            | Teaching assist for wheel throwing students           | Fine & Applied Arts               |

**EMPLOYMENT 2011-12**

**REQUEST FOR REDUCED WORKLOAD**

In accordance with section 10.2 of the CCA/CTA/NEA collective bargaining agreement, Charles Spillner, Chemistry Instructor has requested a 10% reduced workload for the 2011-12 academic year. The reduction is authorized under section 22713 of the California Education Code. The request for a reduced workload is recommended.

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** Members of the Governing Board

**SUBJECT:** WARRANT LISTINGS

**REQUESTED ACTION:** APPROVAL

**SUMMARY:**

It is recommended that the following warrants be approved:

|          |                |                   |              |
|----------|----------------|-------------------|--------------|
| 02/07/11 | Vendor Payment | 11028723-11028725 | \$ 1,986.63  |
| 02/09/11 | Vendor Payment | 11028726-11028935 | \$838,994.99 |
| 02/09/11 | Vendor Payment | 11028936-11028940 | \$ 65,271.82 |
| 02/10/11 | Vendor Payment | 11028941-11029326 | \$ 30,347.66 |
| 02/16/11 | Vendor Payment | 11029327-11029367 | \$756,999.60 |
| 02/16/11 | Vendor Payment | 11029368-11029369 | \$ 86,409.93 |
| 02/23/11 | Vendor Payment | 11029370-11029418 | \$ 2,484.21  |
| 02/24/11 | Vendor Payment | 11029419-11029557 | \$396,153.38 |
| 02/24/11 | Vendor Payment | 11029558-11029559 | \$ 61,691.81 |

Copies of the Warrant Listings are available at the Board Meeting and at the following locations:  
Office of the Superintendent-President, Office of the Vice President of Finance &  
Administration, and Library.

*Government Code: Board Policy: 3240 Estimated Fiscal Impact: \$2,240,340.03*  
*ECS 70902 & 81656*

**SUPERINTENDENT'S RECOMMENDATION:**       APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE

Yulian I. Ligioso, Vice President  
Finance & Administration

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7209

**TELEPHONE NUMBER**

Finance & Administration

**ORGANIZATION**

March 4, 2011

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOVEL C. LAGUERRE, Ph.D.**  
Superintendent-President

March 4, 2011

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: SECOND AMENDMENT TO THE AGREEMENT TO  
PROVIDE AUTOMATION SERVICES TO THE SOLANO  
COMMUNITY COLLEGE LIBRARY BY THE COUNTY OF  
SOLANO LIBRARY DEPARTMENT

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for the second amendment to the agreement dated June 25, 1996, in which Solano County Library agreed to provide automation services to Solano Community College.

This second amendment represents an eighteen-month extension to the Term of the Agreement (January 01, 2011 – June 30, 2012). All other terms and conditions specified in the Agreement remain in full force and effect.

The cost for automation services to Solano Community College by the County of Solano Library Department is \$47,786 for Fiscal Year 2010-11.

~~Government Code - Education Code §78100 - Board Policy 6515 - Estimated Fiscal Impact - \$47,786~~

SUPERINTENDENT'S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Philip Andreini, Ph.D.  
Dean, Humanities and Interim Director of Library

PRESENTER'S NAME

4000 Suisun Valley Road  
Fairfield, CA 94534

ADDRESS

707 864-7000 ext. 4467


TELEPHONE NUMBER

Academic and Student Affairs

ORGANIZATION

March 4, 2011

DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT

  
JOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

March 4, 2011  
DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT

**SECOND AMENDMENT TO THE AGREEMENT TO PROVIDE AUTOMATION SERVICES TO THE  
SOLANO COMMUNITY COLLEGE LIBRARY BY THE COUNTY  
OF SOLANO LIBRARY DEPARTMENT**

This Second Amendment ("Second Amendment") is made on \_\_\_\_\_, 2011, between the COUNTY OF SOLANO, a political subdivision of the State of California ("County") for the exclusive benefit of the Solano County Library, and Solano Community College.

1. Recitals

A. The parties entered into an agreement dated June 25, 1996 (the "Agreement"), in which the Solano County Library agreed to provide automation services to the Solano Community College.

B. This Second Amendment represents an eighteen month extension of the Term of the Agreement.

C. The parties agree to amend the Agreement as set forth below.

2. Agreement

A. Term of Agreement

Section 3.0 is amended as follows:

The Term of this Agreement is: January 01, 2011 – June 30, 2012.

3. Effectiveness of Agreement

Except as set forth in this Second Amendment, all other terms and conditions specified in the Agreement remain in full force and effect.

COUNTY OF SOLANO, a Political  
Subdivision of the State of California

SOLANO COMMUNITY COLLEGE,  
a California Community College

By \_\_\_\_\_

By \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

APPROVED AS TO CONTENT

By \_\_\_\_\_  
Bonnie A. Katz  
Director of Library Services

By \_\_\_\_\_

APPROVED AS TO FORM

By \_\_\_\_\_  
County Counsel



SOLANO, NAPA PARTNERS (SNAP)  
 FY 10/11  
 AUTOMATION BUDGET

Final (revised)

|    | A   | B         | C       | D       | E                |
|----|---|-----------|---------|---------|------------------|
| 1  | <b>Ongoing Costs Calculation</b>          | IFAS code |         |         | <b>Totals</b>    |
| 2  | <b>Improvements</b>                       | revenue   |         | 162,967 | 162,967          |
| 3  | 1/7 of the original site equipment costs  |           |         |         |                  |
| 4  |   |           |         |         |                  |
| 5  | <b>Maintenance</b>                        |           |         |         |                  |
| 6  | Software-ILS                              | 2261      |         | 155,019 | 172,922          |
| 7  | Software-other                            | 2261      |         | 17,904  |                  |
| 8  | Hardware                                  | 2120      |         | 69,387  | 122,847          |
| 9  | Hardware-other                            | 2120      |         | 500     |                  |
| 10 | Telecomm. network equipment               | 2120      |         | 52,460  |                  |
| 11 | Copier maintenance                        | 2285      |         | 500     |                  |
| 12 |   |           |         |         |                  |
| 13 | <b>Telecommunications</b>                 | 2028      |         |         | 180,946          |
| 14 | Lines for system diagnostics              |           |         | 546     |                  |
| 15 | Circuits to libraries                     |           |         | 173,420 |                  |
| 16 | Expand line                               |           |         | 6,980   |                  |
| 17 |   |           |         |         |                  |
| 18 | <b>Supplies</b>                           |           |         |         | 6,232            |
| 19 | Overdue & request notices                 | 2312      | 35M     | 1,232   |                  |
| 20 | Office supplies                           | 2200      |         | 5,000   |                  |
| 21 |   |           |         |         |                  |
| 22 | <b>Postage</b>                            | 2205      |         | 500     | 14,675           |
| 23 |   | 3697      | 35M     | 14,175  |                  |
| 24 |   |           |         |         |                  |
| 25 | <b>Printing and duplicating</b>           | 2210      |         | 4,000   | 4,000            |
| 26 |   |           |         |         |                  |
| 27 | <b>Internet Service Provider</b>          | 2260      |         | 25,000  | 25,000           |
| 28 |   |           |         |         |                  |
| 29 | <b>Database Maintenance</b>               | 2250      |         |         | 27,200           |
| 30 | Bibliographic record download (OCLC)      |           |         | 22,000  |                  |
| 31 | Authority record subscription (BLW)       |           |         | 5,200   |                  |
| 32 |   |           |         |         |                  |
| 33 | <b>Automation Staff</b>                   |           |         |         | 371,972          |
| 34 | Deputy Director, Support Services         | 1110      | .60 FTE | 93,211  |                  |
| 35 | Senior Information Technology Specialist  | 1110      | .50 FTE | 59,467  |                  |
| 36 | Information Technology Specialist (JM)    | 1110      | .75 FTE | 46,412  |                  |
| 37 | Information Technology Specialist (SH)    | 1110      | .75 FTE | 74,088  |                  |
| 38 | Information Technology Specialist (CO)    | 1110      | .50 FTE | 47,606  |                  |
| 39 | Information Technology Specialist (PG)    | 1110      | .50 FTE | 51,188  |                  |
| 40 |   |           |         |         |                  |
| 41 | <b>Online Database licenses</b>           | 2261      |         |         |                  |
| 42 | Existing                                  |           |         |         | 139,906          |
| 43 | EBSCOhost                                 |           | annual  | 73,455  |                  |
| 44 | Encyclopedia Britannica                   |           | annual  | 0       |                  |
| 45 | Gale Associations Unltd.                  |           | annual  | 0       |                  |
| 46 | Gale Biography Resource Ctr.              |           | annual  | 0       |                  |
| 47 | Gale Business & Company Res.              |           | annual  | 0       |                  |
| 48 | Novelist                                  |           | annual  | 10,011  |                  |
| 49 | Rand California                           |           | annual  | 0       |                  |
| 50 | ProQuest Newstand                         |           | annual  | 0       |                  |
| 51 | Ebooks (netLibrary, Safari, legal)-Califa |           | annual  | 8,381   |                  |
| 52 | Heritage Quest (genealogy)                |           | annual  | 6,386   |                  |
| 53 | Learning Library (test books)             |           | annual  | 17,173  |                  |
| 54 | Downloadable audiobooks                   |           | annual  | 24,500  |                  |
| 55 | Reference USA                             |           | annual  | 0       |                  |
| 56 |   |           |         |         |                  |
| 57 | <b>Potential Databases</b>                |           |         |         |                  |
| 58 |   |           |         |         |                  |
| 59 | <b>Training</b>                           | 2310      |         | 0       | 0                |
| 60 |   |           |         |         |                  |
| 61 | <b>Administrative overhead</b>            | revenue   |         | 201,683 | 201,683          |
| 62 |   |           |         |         |                  |
| 63 | <b>ON-GOING COSTS TOTAL</b>               |           |         |         | <b>1,430,351</b> |

SOLANO, NAPA PARTNERS (SNAP)  
FY 10/11  
AUTOMATION BUDGET

Final (revised)

| A                    | B   | C             | D          | E     | F          | G       | H          | I     | J          | K          | L          | M            | N          | O              | P          | Q     |            |      |
|----------------------|---|---------------|------------|-------|------------|---------|------------|-------|------------|------------|------------|--------------|------------|----------------|------------|-------|------------|------|
| CONTRIBUTION FORMULA | Total                                       | Solano County | % of total | Napa  | % of total | Benicia | % of total | Napa  | % of total | St. Helena | % of total | Napa College | % of total | Solano College | % of total | Dixon | % of total |      |
| 1                    | Buildings                                   | 17            | 8          | 47.06 | 1          | 5.88    | 4          | 23.53 | 1          | 5.88       | 1          | 5.88         | 4          | 5.88           | 1          | 5.88  | 1          | 5.88 |
| 2                    | Population                                  | 694,378       | 484,470    | 69.77 | 27,978     | 4.03    | 130,780    | 18.83 | 5,924      | 0.86       | 7,127      | 1.03         | 12,290     | 1.77           | 25,809     | 3.72  |            |      |
| 3                    | Volumes held                                | 1,276,680     | 712,972    | 55.85 | 111,145    | 8.71    | 205,063    | 16.06 | 84,730     | 6.64       | 56,614     | 4.43         | 84,628     | 6.64           | 51,528     | 4.04  |            |      |
| 4                    | Annual Circulation                          | 4,042,662     | 2,556,849  | 63.25 | 343,106    | 8.49    | 815,021    | 20.16 | 231,836    | 5.74       | 9,941      | 0.25         | 10,017     | 0.25           | 75,892     | 1.88  |            |      |
| 5                    | Average percentage                          | 100.00        |            | 68.98 |            | 6.78    | 19.65      |       |            | 4.78       |            | 2.90         |            | 3.04           |            |       |            |      |
| 6                    |   |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 7                    |   |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 8                    |   |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 9                    | BUDGET                                      |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 10                   | One time-costs (pay from reserves)          |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 11                   | Consultant fees                             | 2250          |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 12                   | Hardware replacement                        | 4304          |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 13                   | One-time costs subtotal                     | 137,000       |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 14                   |   |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 15                   | Local costs                                 |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 16                   | Peripherals-scanners/receipt printers       | 2203          | 5000       |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 17                   | Baker & Taylor Title Source III             | 2261          | 3,200      |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 18                   | Califa membership                           | 2170          | 2,200      |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 19                   | Self charge machine                         | 4304          | 0          |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 20                   | Local costs subtotal                        | 10,400        | 7,300      |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 21                   |   |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 22                   | Ongoing costs                               |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 23                   | Improvements (reserves)                     | 162,967       | 96,119     |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 24                   | Software maintenance                        | 172,922       | 101,990    |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 25                   | Hardware maintenance                        | 122,847       | 72,458     |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 26                   | Telecommunications                          | 180,946       | 106,723    |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 27                   | Supplies                                    | 6,232         | 3,676      |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 28                   | Postage                                     | 14,675        | 8,655      |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 29                   | Printing & Duplicating                      | 4,000         | 2,359      |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 30                   | Database maintenance                        | 27,200        | 18,043     |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 31                   | Automation Staff                            | 371,972       | 219,391    |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 32                   | Online database license fees                |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 33                   | Except Elisco, Novelist                     | 56,440        | 33,289     |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 34                   | EBSCOhost                                   | 73,455        | 26,444     |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 35                   | Novelist                                    | 10,011        | 4,705      |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 36                   | Potential databases                         | 0             | 0          |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 37                   | Internet Service Provider                   | 26,000        | 14,745     |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 38                   | Training                                    | 0             | 0          |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 39                   | Administrative overhead                     | 201,683       | 118,954    |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 40                   | Ongoing costs subtotal                      | 1,430,351     | 825,548    |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 41                   |   |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 42                   | SUMMARY OF ABOVE COSTS                      |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 43                   | One time costs                              | 137,000       |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 44                   | Local costs                                 | 10,400        | 7,300      |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 45                   | Ongoing costs                               | 1,430,351     | 825,548    |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 46                   | Hardware                                    |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 47                   | reserves                                    |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 48                   | reserves                                    |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 49                   | reserves                                    |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 50                   | SNAP Reserve Account                        | 1,577,751     | 832,848    |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 51                   | Reserve fund balance (projected EOFY 09/10) |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 52                   | Plus annual improvements 10/11              | 901,995       |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 53                   | Less projected expenditures 10/11           | 162,967       |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 54                   | Reserve fund balance (projected EOFY 10/11) | 137,000       |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
|                      |   | 929,165       |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 47                   | GRAND TOTAL                                 | 1,577,751     | 832,848    |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 48                   |   |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 49                   |   |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 50                   |   |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 51                   |   |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 52                   |   |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 53                   |   |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |
| 54                   |   |               |            |       |            |         |            |       |            |            |            |              |            |                |            |       |            |      |

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

**TO:** Members of the Governing Board

**SUBJECT:** REQUEST FOR APPROVAL OF CURRICULUM ACTIONS  
AS SUBMITTED BY THE CURRICULUM COMMITTEE, A  
SUBCOMMITTEE OF THE ACADEMIC SENATE

**REQUESTED ACTION:** APPROVAL

SUMMARY:

During the fall 2010 semester, and the months January and February of 2011, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the attached curriculum-related items. Approval of the Governing Board is requested.

*Government Code: Title V, Chapter 6, Subchapter 2, beginning with §55100 Board Policy: 6100  
Estimated Fiscal Impact: \$ N/A*

**SUPERINTENDENT'S RECOMMENDATION:**

Erin Duane, Chair, Curriculum Committee  
J. Arturo Reyes, Executive Vice President  
Academic & Student Affairs

APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707 864-7102

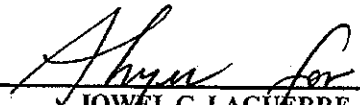
**TELEPHONE NUMBER**

Academic and Student Affairs

**ORGANIZATION**

March 4, 2011

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

  
JOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

March 4, 2011

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

## SOLANO COMMUNITY COLLEGE

### REQUEST FOR APPROVAL OF CURRICULUM COMMITTEE CURRICULUM ACTIVITIES

During the fall 2010 semester, and the months January and February of 2011, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by the California Community Colleges Systems Office.

#### NEW COURSE PROPOSALS

- (CP-10-184) JOUR 062 – Journalism Practicum
- (CP-10-186) THEA 048D – Theatre Lab-Drama
- (CP-10-187) THEA 048B – Theatre Lab-Comedy
- (CP-10-188) THEA 048C – Musical Theatre Performance
- (CP-10-189) PHOT 072 – Digital Imaging II
- (CP-10-193) WATR 125-Water Conservation

#### COURSE MODIFICATIONS

- (CP-10-182) FIRE 050-Principles of Emergency Services – Change in course title, repeatability, catalog description, student performance objectives, and textbooks.
- (CP-10-183) CHEM 001 – General Chemistry – Change in methods of instruction and Distance Education form.
- (CP-10-185) JOUR 060-Publications Lab-Change in units, repeatability, course description, objectives, methods of evaluation, assignments, and course content.
- (CP-10-190) FIRE 140-Fire Technology Academy-Change in pre-requisites, course number, course description, repeatability, units, objectives, methods of instruction, methods of evaluation, assignments, and course content.
- (CP-10-191) NURS 148N(148M)-Maternal Nursing for International Nurses-Change in pre-requisites, course number, objectives, methods of instruction, course content, and assignments.
- (CP-10-192) NURS 159-Career Mobility Transition-Change in co-requisites, objectives, methods of instruction, methods of evaluation, and assignments.
- (CP-11-014) ENGL 380-Advanced English Fundamentals-Change in pre-requisites, method of evaluation, and textbooks.

#### BUSINESS AND CTE CURRICULUM REVIEW

##### Course Modifications Computer & Information System

- (CP-11-001) CIS 001- Introduction to Computer Science-Change in Distance Education form, and textbooks.
- (CP-11-002) CIS 015-Programming in Visual Basic.NET-Change in Distance Education form, and textbooks.
- (CP-11-003) CIS 022-Introduction to Programming-Change in Distance Education form, and textbooks.
- (CP-11-004) CIS 023-Data Structures and Algorithms-Change in Distance Education form, and textbooks.
- (CP-11-005) CIS 025-FORTRAN Programming-Change in Distance Education form, and textbooks.
- (CP-11-006) CIS 035-Introduction to Java Programming-Change in Distance Education form, and textbooks.
- (CP-11-007) CIS 060-Introduction to the Internet-Change in Distance Education form, and textbooks.
- (CP-11-008) CIS 061-Creating Web Pages-Change in Distance Education form, and textbooks.

(CP-11-009) CIS 066-Microsoft Word-Change in Distance Education form, and textbooks.

(CP-11-010) CIS 073-Microsoft Excel-Change in Distance Education form, and textbooks.

(CP-11-011) CIS 089-Essential Networking Technologies-Change in Distance Education form, and textbooks.

(CP-11-012) CIS 090-Introduction to Power Point-Change in Distance Education form, textbooks, objectives, methods of instruction, methods of evaluation, assignments, and course content.

(CP-11-015) CIS 049-Computer and Information Science Honors-Revalidation of pre-requisites.

(CP-11-016) CIS 112-Introduction to Robotics Programming-Revalidation of pre-requisites, and change in textbooks.

(CP-11-017) CIS 14878 (178)-Introduction to Programming-Change in course number, and textbooks.

CCBoardInfo02/25/2011:TA

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: MEASURE G BOND FINANCIAL AND PERFORMANCE  
AUDIT FOR 2009-2010  
REQUESTED ACTION: ACCEPTANCE

SUMMARY:

Proposition 39 requires that the local community college Governing Board:

- a) Conduct an annual, independent performance audit to ensure that funds have been expended only on the specific projects listed in the ballot language.
- b) Conduct an annual, independent financial audit of the proceeds from the sale of the bunds until all the funds have been expended for school facility projects.

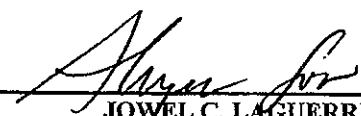
Board acceptance is requested for the 2009-2010 Measure G Bond financial and performance audit. The Board Audit Subcommittee met with District staff to review the audit.

The audit reports are provided under separate cover. Terri Montgomery, Partner, of Vavrinek, Trine, Day & Co. LLP, will be at the meeting to present the audit and answer any questions from the Board.

Government Code: *ECS 15264* Board Policy: *3390* Estimated Fiscal Impact: *N/A*

SUPERINTENDENT'S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Yulian I. Ligioso, Vice President  
Finance & Administration  
\_\_\_\_\_  
PRESENTER'S NAME  
  
4000 Suisun Valley Road  
Fairfield, CA 94534  
\_\_\_\_\_  
ADDRESS  
  
707-864-7209  
\_\_\_\_\_  
TELEPHONE NUMBER  
  
Finance & Administration  
\_\_\_\_\_  
ORGANIZATION  
  
March 4, 2011  
\_\_\_\_\_  
DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT

  
\_\_\_\_\_  
JOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

March 4, 2011  
\_\_\_\_\_  
DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

**TO:** Members of the Governing Board  
**SUBJECT:** PROPOSED AGREEMENT WITH SELIGER + ASSOCIATES FOR GRANT WRITING SERVICES  
**REQUESTED ACTION:** APPROVAL

**SUMMARY:**

Board approval is requested to contract with Seliger + Associates to provide the District with professional grant writing services in preparing a grant proposal to the Department of Labor's Trade Adjustment Assistance Community College and Career Training Grants Program (TAACCCT). The TAACCCT provides community colleges and other eligible institutions with funds to expand and improve its ability to deliver education and career training programs that can be completed in two years or less.

The District is proposing to be the lead institution in a consortium of California Community Colleges that will train students for jobs in the emerging biotechnology field. This California Biotechnology Consortium will also include City College of San Francisco (CCSF), Laney College, Mira Costa College, Ohlone College, and the BayBIO Institute. Faculty members James DeKloe and Ed Re will be the principal investigators for the grant. Both have strong relationships with the directors of the programs at the other colleges.

(CONTINUED ON NEXT PAGE)

Government Code: N/A Board Policy: 3225 Estimated Fiscal Impact: \$8,000

**SUPERINTENDENT'S RECOMMENDATION:**  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Yulian I. Ligioso, Vice President  
Finance & Administration

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7209


**TELEPHONE NUMBER**

Finance & Administration

**ORGANIZATION**

March 4, 2011

**DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT**

  
JEWEL C. LAGUERRE, Ph.D.  
Superintendent-President

March 4, 2011  
**DATE APPROVED BY SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: PROPOSED AGREEMENT WITH SELIGER +  
ASSOCIATES FOR GRANT WRITING SERVICES**

**REQUESTED ACTION: APPROVAL**

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**SUMMARY:**

*(CONTINUED FROM PREVIOUS PAGE)*

This grant will develop some new curricular components, but will mainly provide an opportunity to disseminate successful approaches to teaching like CCSF's *Bridge to Biotech* program that has brought residents from San Francisco's underserved neighborhoods into the biotech field through an intense basic skills curriculum. Mr. DeKloe and Mr. Re have already established a strong biotech program at the District that is recognized as one of the best in the state. A copy of agreement is attached. The grant proposal will be submitted by April 19 and the District should know the results within a few months.



## CLIENT AGREEMENT

THIS AGREEMENT is made and entered into the 4<sup>th</sup> day of March, 2011 by and between Seliger + Associates, with a mailing address of 6890 East Sunrise Drive, Suite 120-332, Tucson, AZ 85750, hereinafter referred to as the "Contractor", and Solano Community College, with a mailing address of 4000 Suisun Valley Road, Fairfield, CA 94534, hereinafter referred to as the "Client".

WITNESSETH:

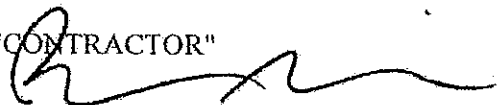
WHEREAS, the Contractor is engaged in the business of assisting public agencies, nonprofit organizations and other entities in grant writing and related consulting services, and the Client is in need of such consulting services;

NOW, THEREFORE, the parties agree as follows:

1. The Client shall retain the Contractor and the Contractor shall assist the Client upon the terms and conditions hereinafter set forth.
2. Term. The term of this Agreement shall commence on the 4<sup>th</sup> day of March, 2011 and terminate on the 21<sup>st</sup> day of April, 2011.
3. Duties of Contractor. During the period of this Agreement, the Contractor shall have the full and complete obligation and responsibility to assist the Client by preparing one proposal for the Department of Labor Trade Adjustment Assistance Community College and Career Training (TAACCCT) program. The Client shall be responsible for providing documents specified by the Contractor to the Client in a documents memo.
4. Time Requirements. The Contractor shall devote, during the term of this Agreement, such of his time, energy, and skill as is necessary in the performance of his duties hereunder.
5. Fees to Contractor. The Client shall pay the Contractor a fee of \$8,000 (eight thousand dollars), inclusive of standard expenses (e.g., overnight delivery service, copying, etc.), for duties described in Section 3, above. A deposit of one half of the fee, \$4,000 (four thousand dollars), is due as soon as possible, but no more than 30 (thirty) days following execution of this Agreement. The balance of the fee will be billed at the time the Contractor forwards the first draft of the proposal to the Client and will be due within 30 (thirty) days of billing, or upon direction of the Client to cease working on the assignment prior to completion. If the Contractor is not in receipt of the executed Client Agreement by close of business on the 9<sup>th</sup> day of March, 2011, the Contractor may at his sole discretion declare this Agreement to be null and void. Client acknowledges that Contractor does not provide refunds.
6. Relation of the Parties. The Client retains the Contractor only for the purposes and to the extent set forth in this Agreement and the Contractor's relationship to the Client shall, during the term of this Agreement, be that of an Independent Contractor. The Contractor shall be free to dispose of such portions of his entire time, energy and skill as he is not obligated to devote hereunder to the Client in such manner as he deems advisable.
7. Professional Responsibility. Nothing in this Agreement shall be construed to interfere with or otherwise affect the rendering of services by the Contractor in accordance with his independent and professional judgment.

8. Due Diligence: The Client acknowledges that he has conducted sufficient due diligence to determine that the Client, or its designated applicant entity, is eligible to apply for the grant program, as specified in Section 3, above.
9. Force Majeure. Neither party hereto shall be considered in default in the performance of its obligations hereunder to the extent that the performance of such an obligation is prevented or delayed by any cause, existing or future, which is beyond the reasonable control of such party.
10. Amendments. This Agreement may be amended by mutual written consent of Client and Contractor.
11. Controlling Law. This Agreement shall be interpreted and construed in accordance with the laws of the State of Arizona.
12. Termination: The Contractor may terminate this Agreement at his sole discretion, if the Client fails to provide all documents requested in the documents memo, noted in Section 3, above, by the date stated in the memo, with three days notice via fax or email. Should the Contractor terminate the Agreement, the Contractor will not be obligated to complete any remaining duties, as described in Section 3, above.
13. Headings: Section headings have been inserted in this Agreement as a matter of convenience for reference only and it is agreed that such section headings are not part of this Agreement and shall not be used in the interpretation of any provisions of this Agreement.
14. Entire Agreement: This Agreement constitutes the entire agreement between the parties. Any prior agreements, whether written or verbal, are superseded by this Agreement and are of no further force and effect. This Agreement may be amended, modified or otherwise changed only if such changes are reduced to writing and signed by both parties hereto, per Section 10, above.
15. Notice. Any notice required to be given hereunder shall be deemed given on the third (3rd) business day following mailing of any such notice, postage paid, to the address set out herein above, except as noted in Section 12, above.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written. Signed, sealed and delivered in the presence of:

"CONTRACTOR"  


Signature

3/4/11

Date

"CLIENT"  
\_\_\_\_\_

Signature

\_\_\_\_\_ Date

\_\_\_\_\_  
Typed or Printed Name

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: AGREEMENT BETWEEN THE CALIFORNIA EMS  
ACADEMY, INC. AND SOLANO COMMUNITY COLLEGE  
DISTRICT TO PROVIDE SPECIAL EDUCATION  
SERVICES**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

Solano Community College District Contract Education will provide Paramedic Training for not less than 13 and not more than 24 Travis Air Force Base students. This item is being presented to the Governing Board for approval.

The District will develop, coordinate, and deliver the training. Instruction/training will be delivered at Solano Community College. Classes will begin on April 6, 2011.

Individual students and Travis Air Force Base will compensate the District for all services rendered and expenses at a rate of between one hundred and thirty thousand dollars (\$130,000) and two hundred thousand dollars (\$200,000), depending on the number of students. The cost is inclusive for all instruction and teaching/training materials.

Copies of the agreement are available in the Office of the Superintendent/President, the Finance & Administration Office and in the Office of Workforce and Economic Development.

It is our recommendation that the Governing Board approve the Agreement as attached.

*Government Code 78021 Board Policy 3520 Estimated Fiscal Impact: \$130,000-\$200,000 Revenue*

**SUPERINTENDENT'S RECOMMENDATION:**  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Deborah Mann, Director  
Workforce and Economic Development Contract

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707 864-7195


**TELEPHONE NUMBER**

Academic and Student Affairs

**ORGANIZATION**

March 4, 2011

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

  
**JOVEL C. LAGUERRE, Ph.D.**  
Superintendent-President

March 4, 2011  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
AGREEMENT FOR EDUCATIONAL SERVICES**

This agreement is entered into by and between **SOLANO COMMUNITY COLLEGE DISTRICT**, hereinafter referred to as "District" and the **CALIFORNIA EMS ACADEMY, INC**, hereinafter referred to as "California EMS."

**WHEREAS**, California EMS desires to engage the District to render special educational services,

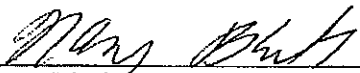
**THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

- A. The District will provide administrative support to California EMS.
- B. The District shall invoice Travis Air Force Base for each student twice, for a total of \$9,000.00 for each student, invoice dates to be determined by the Travis Air force Base Education Center. The class will proceed if there are at least thirteen (13) students. The District will provide classroom space for class ten (10) hours per week, Wednesday and Fridays from 4:00-9:00 P.M. The District will order all training books, supplies and materials.
- C. The California EMS Academy will identify all students who will participate in training, collect a \$1,000.00 deposit from each student payable to Solano Community College at least three (3) weeks prior to class start, and assure that each student has their Air Force paperwork completed and approved. Copies of each approval must be submitted to the Director of Workforce and Economic Development at least one week prior to class start. California EMS will provide certified, experienced instructors to teach the classes, labs, and internships. California EMS will proctor all exams. California EMS will identify internships and coordinate all internship placements. Should the class not proceed and if training books, supplies and materials have been ordered, paid and received, California EMS will either buy at cost, from Solano Community College, all books, supplies and materials, or if returnable, pay for all shipping for both received and returned books, supplies and materials.
- D. Payments to California EMS from the District will be paid after Solano Community College has received payment from Travis Air Force Base for each student. After receipt of each of two invoices, payment in the amount of \$24,164.00 will be paid to California EMS, for a total not to exceed \$48,328.00.
- E. **IT IS MUTUALLY UNDERSTOOD** that The California EMS Academy and the District shall secure and maintain in full force and effect during the full term of this Agreement, liability insurance in the amounts and written by carriers satisfactory to The California EMS Academy and the District respectively.
- F. The District will indemnify, and hold harmless, in any actions of law or equity, The California EMS Academy, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of the District under this Agreement or of any persons directly or indirectly employed by, or acting as agent for the District, but not including sole negligence or willful misconduct of The California EMS Academy. This indemnification shall extend to claims, losses, damages, injury and liability

for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such services. Acceptance of insurance certificates required under this Agreement does not relieve the District from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of the District's operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

The California EMS Academy will indemnify, and hold harmless in any actions of law or equity, the District, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of The California EMS Academy under this Agreement or of any persons directly or indirectly employed by, or acting as agent for The California EMS Academy, but not including the sole negligence or willful misconduct of the District. This indemnification shall extend to claims losses, damages, injury and liability for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such services. Acceptance of insurance certificates required under this Agreement does not relieve The California EMS Academy from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of The California EMS Academy operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

- G. The California EMS Academy agrees that it will not discriminate in the selection of any student to receive instruction pursuant to the Agreement because of sex, sexual preference, race, color, religious creed, national origin, marital status, veteran status, medical condition, age (over 40), pregnancy, disability, and political affiliation. In the event of The California EMS Academy's non-compliance with this section, the Agreement may be canceled, terminated, or suspended in whole or in part by the District.

  
\_\_\_\_\_  
Nancy Black  
President  
The California EMS Academy  
Foster City, CA.

Date 3/4/2011

\_\_\_\_\_  
JOWEL C. LAGUERRE, Ph.D  
Superintendent/President  
Solano Community College  
Fairfield, CA.

Date \_\_\_\_\_

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

**TO:** Members of the Governing Board  
**SUBJECT:** CONTRACT WITH ORACLE FOR DATABASE  
SOFTWARE SUPPORT

**REQUESTED ACTION:** APPROVAL

**SUMMARY:**

The District entered into a contract with SunGard for Oracle database software support as part of the original purchase of Banner. That contract will expire on April 30, 2011. The District needs to continue support but is recommending elimination of the intermediary (SunGard) by contracting directly with Oracle for support.

Under an extended SunGard contract, Oracle support for the period covering May 1, 2010 to April 30, 2011 would be \$112,240. The proposed Oracle contract provides for the same level of support as the previous contract at a cost of \$90,906.83 or a savings of approximately \$21,333.17. It also aligns renewal of the contract term with our fiscal year by adjusting the renewal date to May 1, 2011 to June 30, 2012.

A copy of the agreement is attached.

*Government Code: N/A      Board Policy: 3225      Estimated Fiscal Impact: \$90,906.83  
General Fund*

**SUPERINTENDENT'S RECOMMENDATION:**       APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE


James Ennis, Interim  
Chief Information Systems Officer  
\_\_\_\_\_  
**PRESENTER'S NAME**

400 Suisun Valley Road  
Fairfield, CA 94534  
\_\_\_\_\_  
**ADDRESS**

707-864-7104  
\_\_\_\_\_  
**TELEPHONE NUMBER**

Information Systems  
\_\_\_\_\_  
**ORGANIZATION**

March 4, 2011  
\_\_\_\_\_  
**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

  
\_\_\_\_\_  
**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

March 4, 2011  
\_\_\_\_\_  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

# ORACLE®

8-Feb-11

James Ennis  
Solano Community College  
4000 Suisun Valley Road  
FAIRFIELD  
CA 94534  
United States

Dear James Ennis

The technical support services and benefits provided under service contract number 2374261 will expire, or have expired, on 30-Apr-11. Please find attached an ordering document for the renewal of this service contract. If applicable, the attached ordering document may describe services that you have ordered that are in addition to the services that you are renewing.

To ensure that there is no interruption to the technical support services and benefits provided under service contract number 2374261, please order the technical support services on this ordering document by issuing a form of payment acceptable to Oracle in accordance with the attached Order Processing Details section on or before 1-Apr-11.

If further information is required, please contact me at the e-mail address or telephone number provided below.

Regards,

Sarah Watson  
Oracle Support Services  
E-mail: sarah.watson@oracle.com  
Tel.: 6505068117  
Fax:



## Ordering Document

|   |   |
|---|---|
| <b>Service Contract #:</b> 2374261<br><b>Offer Expires:</b> 30-Apr-11<br><br><b>Payment Terms:</b> 30 NET from date of invoice<br><br><b>Billing Terms:</b> Quarterly in Arrears  | <b>Renewal Contact:</b> Sarah Watson<br><br><b>Telephone:</b> 6505068117<br><b>Fax:</b><br><b>E-mail:</b> sarah.watson@oracle.com   |
| <b>CUSTOMER:</b> Solano Community College   |   |
| <b>QUOTE TO</b><br><b>Account Contact:</b> James Ennis<br><b>Account Name:</b> Solano Community College<br><b>Address:</b> 4000 Suisun Valley Road<br>FAIRFIELD<br>CA 94534<br>United States<br><b>Telephone:</b> 707.864.7104<br><b>Fax:</b> 7078640361<br><b>E-mail:</b> james.ennis@solano.edu | <b>BILL TO</b><br><b>Account Contact:</b> James Ennis<br><b>Account Name:</b> Solano Community College<br><b>Address:</b> 4000 Suisun Valley Road<br>FAIRFIELD<br>CA 94534<br>United States<br><b>Telephone:</b> -707.864.7104<br><b>Fax:</b> -7078640361<br><b>E-mail:</b> @ |

Oracle may provide certain information and notices about technical support via e-mail. Accordingly, please verify and update the Quote To and Bill To information above to ensure that such communications and notices are received from Oracle. If changes are required, please e-mail or fax the updated information to Sarah Watson at sarah.watson@oracle.com or . Please also include service contract number 2374261 on such reply.



## Service Details

| Service Level: Software Update License & Support                           |          | End Date: 30-Jun-12 |                |                      |            |           |
|--|----------|---------------------|----------------|----------------------|------------|-----------|
| Product Description  | CSI #    | Qty                 | License Metric | License Level / Type | Start Date | Price     |
| Diagnostics Pack - Named User Plus Perpetual                               | 14839859 | 8059                |                | FULL USE             | 1-May-11   | 2,569.08  |
| Oracle Database Enterprise Edition - Named User Plus Perpetual             | 14839859 | 8059                |                | FULL USE             | 1-May-11   | 33,479.71 |
| Internet Application Server Enterprise Edition - Named User Plus Perpetual | 14839859 | 8059                |                | FULL USE             | 1-May-11   | 25,109.78 |
| Programmer - Named User Plus Perpetual                                     | 14839859 | 5                   |                | FULL USE             | 1-May-11   | 710.58    |
| Internet Developer Suite - Named User Plus Perpetual                       | 14839859 | 2                   |                | FULL USE             | 1-May-11   | 1,421.13  |
| Tuning Pack - Named User Plus Perpetual                                    | 14839859 | 8059                |                | FULL USE             | 1-May-11   | 2,565.92  |
| Oracle Database Enterprise Edition - Named User Plus Perpetual             | 16884161 | 925                 |                | FULL USE             | 31-May-11  | 9,197.48  |
| Tuning Pack - Named User Plus Perpetual                                    | 16884161 | 925                 |                | FULL USE             | 31-May-11  | 968.16    |
| Diagnostics Pack - Named User Plus Perpetual                               | 16884161 | 925                 |                | FULL USE             | 31-May-11  | 968.16    |
| Internet Application Server Enterprise Edition - Named User Plus Perpetual | 16884161 | 925                 |                | FULL USE             | 31-May-11  | 6,777.08  |
| Oracle Database Enterprise Edition - Named User Plus Perpetual             | 16374187 | 810                 |                | FULL USE             | 31-May-11  | 3,789.25  |
| Diagnostics Pack - Named User Plus Perpetual                               | 16374187 | 810                 |                | FULL USE             | 31-May-11  | 279.21    |
| Tuning Pack - Named User Plus Perpetual                                    | 16374187 | 810                 |                | FULL USE             | 31-May-11  | 279.21    |
| Internet Application Server Enterprise Edition - Named User Plus Perpetual | 16374187 | 810                 |                | FULL USE             | 31-May-11  | 2,792.08  |

**Subtotal: USD 90,906.83**

**Total Amount: USD 90,906.83**

plus applicable tax

### Notes:

1. If any of the fields listed above are blank, then such field(s) does not apply for the applicable programs and/or hardware.

2. If a change to the Service Details provided above is required, please contact Sarah Watson at 6505068117 or at [sarah.watson@oracle.com](mailto:sarah.watson@oracle.com) and an updated ordering document will be provided to you.

## GENERAL TERMS

"You" and "your" refers to the Customer provided above.

In the event that the Customer and the Quote To Account Name provided above are not the same, Solano Community College represents that Customer has authorized Solano Community College to execute this ordering document on Customer's behalf and to bind Customer to the terms described herein. Solano Community College agrees that the ordered services shall be used solely by the Customer and shall advise Customer of the terms of this ordering document as well as information and notices about technical support that Oracle provides to Solano Community College during the term of service. Customer agrees that even if the Customer and the Bill To Account Name above are different, that: a) Customer has the ultimate responsibility for payments under this ordering document; and, b) any failure of Solano Community College to make timely payment under this ordering document shall be deemed to be Customer's breach of this ordering document; and, c) in addition to any other remedies available to Oracle, it may terminate Customer's support for such nonpayment of fees.

The technical support services acquired under this ordering document are governed by the terms and conditions of the agreement that you executed for technical support from the vendor of the programs and/or hardware listed in the Service Details section above (i.e. Oracle, a vendor acquired by Oracle, or an authorized reseller of Oracle or of the acquired vendor). However, any use of the programs and/or hardware, which includes by definition the updates and other materials provided or made available by Oracle under technical support, is subject to the rights granted for the programs and/or hardware set forth in the order in which the programs and/or hardware were acquired.

Technical support is provided under Oracle's technical support policies in effect at the time the services are provided. The technical support policies are subject to change at Oracle's discretion; however, Oracle will not materially reduce the level of services provided for supported programs and/or hardware during the period for which fees for technical support have been paid. You should review the technical support policies prior to entering into this ordering document. The current version of the technical support policies may be accessed at <http://www.oracle.com/support/policies.html>. Customers who allow technical support to lapse may be subject to Oracle's reinstatement policy in effect at the time of reinstatement.

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## Order Processing Details

Your order is subject to Oracle's acceptance. An order consists of the following: (i) this ordering document, which incorporates by reference the agreement that you executed for technical support from the vendor of the programs and/or hardware listed in the Service Details section above (i.e. Oracle, a vendor acquired by Oracle, or an authorized reseller of Oracle or of the acquired vendor), and (ii) a form of payment acceptable to Oracle. Oracle normally accepts orders after receipt of a purchase order, check or credit card issued in accordance with the Purchase Order, Check, Credit Card Confirmation section below. If Oracle accepts your order, the service start date is the effective date of such order and also serves as the commencement date of the technical support services.

Please note that if the pre-tax value of this ordering document is USD \$2,000 or less, the technical support services on this ordering document must be paid either by credit card or electronic upload of a PO to the Online site.

Once ordered, technical support for the support period defined above is non-cancelable and the related fees are non-refundable.

An invoice will only be issued upon receipt of a form of payment acceptable to Oracle. Regardless of the form of payment, Oracle's invoice includes applicable sales tax, GST, or VAT (collectively referred to as "tax"). If Solano Community College is a tax exempt organization, a copy of Solano Community College's tax exemption certificate must be submitted with Solano Community College's purchase order, check, credit card or other acceptable form of payment.

### PURCHASE ORDER, CHECK, CREDIT CARD CONFIRMATION

#### **Purchase Order**

If the technical support services on this ordering document will be ordered and paid under a purchase order, the purchase order must include the following information:

- Service Contract #: 2374261
- Term of Service: 1-May-11 to 30-Jun-12
- Final Total: USD 90,906.83 (excluding applicable tax)
- Local Tax, if applicable

In issuing a purchase order, Solano Community College agrees that the terms of this ordering document and the terms of the agreement described above supersede the terms in the purchase order or any other non-Oracle document, and no terms included in any such purchase order or other non-Oracle document shall apply to the technical support services ordered.

Please e-mail or fax the purchase order to Oracle per the Remittance Details provided below.

#### **Check**

If the technical support services on this ordering document will be ordered and paid by check, the check must include the following information:

- Service Contract #: 2374261
- Term of Service: 1-May-11 to 30-Jun-12
- Final Total: USD 90,906.83 (excluding applicable tax)
- Local Tax, if applicable

In issuing a check, Solano Community College agrees that only the terms of this ordering document and the terms of the agreement described above shall apply to the technical support services ordered. No terms attached or submitted with the check shall apply.

Please mail check payments per the Remittance Details provided below.

**Credit Card Confirmation**

If the technical support services on this ordering document will be ordered and paid under a credit card, please complete the section below and return it to Oracle per the Remittance Details provided below. Please note that Oracle is unable to process credit card transactions of USD100,000 or greater.

- Service Contract #: 2374261
- Term of Service: 1-May-11 to 30-Jun-12
- Final Total: USD 90,906.83 (excluding applicable tax)

\_\_\_\_\_  
Credit Card Number

\_\_\_\_\_  
Expiration Date

\_\_\_\_\_  
Billing Address (associated with Credit Card)

\_\_\_\_\_  
City, State, and Zip (associated with Credit Card)

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name

The credit card must be valid for the entire Term of Service above. In issuing this credit card confirmation, Solano Community College agrees that only the terms of this ordering document and the terms of the agreement described above shall apply to the technical support services ordered. No terms attached or submitted with the credit card confirmation shall apply.

**REMITTANCE DETAILS**

Purchase orders or credit card details for the technical support services ordered hereto should be sent to:

Attn: Sarah Watson  
Oracle Support Services  
Fax:  
E-mail: sarah.watson@oracle.com

Checks for the technical support services ordered hereto should be sent to:

**AK, AZ, CA, HI, ID, NV, OR, UT, WA:**

Oracle America, Inc  
PO Box 44471  
San Francisco, CA 94144-4471

**All Other States:**

Oracle America, Inc  
PO Box 71028  
Chicago, IL 60694-1028

**SOLANO COMMUNITY COLLEGE DISTRICT  
 GOVERNING BOARD AGENDA ITEM**

**TO:** Members of the Governing Board

**SUBJECT:** AWARD OF CONTRACT FOR THE REPLACEMENT OF THE FAIRFIELD CAMPUS SID IRRIGATION PUMPING AND DISTRIBUTION SYSTEM (IPDS)

**REQUESTED ACTION:** INFORMATION/ACTION

**SUMMARY:**

The Fairfield campus receives all of its irrigation water from the Solano Irrigation District through a large single pipe entering the North end of the campus. That pipe connects to the College pumping and distribution system (IPDS), located behind the gym/swimming pool. That system is original campus equipment (circa 1970's), has been failing for months, and was literally kept operating with repairs and emergency fixes. In November, just as the rains were about to start, the system ultimately failed. Staff followed a competitive process in an effort to locate a firm that could construct and install a new system. That process and the results are summarized on the attached sheet.

In that we have no ability to irrigate, there is some urgency in the situation. Staff is recommending that the contract for the construction and installation of a replacement Fairfield campus IPDS be awarded to Weeks Drilling & Pump Co. of Sebastopol, California.

Staff will be present at the meeting to answer any questions from the Governing Board.

|  |                          |                                |                        |
|--|--------------------------|--------------------------------|------------------------|
| <i>Government Code</i>                               | <i>Board Policy 3220</i> | <i>Estimated Fiscal Impact</i> | <i>Measure G Funds</i> |
| <i>ECS 81656, Public Contract Code Section 20650</i> |                          |                                |                        |

**SUPERINTENDENT'S RECOMMENDATION:**       APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE

David V. Froehlich  
 Director of Facilities

**PRESENTER'S NAME**

4000 Suisun Valley Road  
 Fairfield, CA 94534


**ADDRESS**

(707) 864-7176

**TELEPHONE NUMBER**

Facilities  
**ORGANIZATION**

March 4, 2011  
**DATE SUBMITTED TO  
 SUPERINTENDENT-PRESIDENT**

  
**JOWEL C. LAGUERRE, Ph.D.**  
 Superintendent-President

March 4, 2011  
**DATE APPROVED BY  
 SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT**

**Construction and Installation**

**Fairfield Campus Irrigation Pumping & Distribution System (IPDS)**

**Process:** RFQ (Request For Quotes) -- To obtain competitive quotes for the above project, and per the requirements of the Public Contract Code, the SCCD Facilities Department:

- Ran commercial/legal ads twice in the three local newspapers.
- Sent out individually addressed "Invitation to Submit Quotes" packages to eight firms (shown with an \* on the matrix below) within a 75-mile radius of the Fairfield campus believed to possibly do this type of work.
- Conducted a "Site Walk" with four firms attending as indicated below.
- The District also pre-purchased a number of the "long-lead time" components and equipment items in the amount of \$60,176. The quotes/bids below are each adjusted for those "owner-furnished, contractor installed" items.
- Results/responses/quotes are as indicated:

| <b>Firm Name</b>                      | <b>Location</b> | <b>Result</b>                  | <b>Quote</b>                           |
|---------------------------------------|-----------------|--------------------------------|--|
| Associated Constructors, Inc          | Fairfield       | Attended walk, no submittal    |  |
| *Bell Products                        | Napa            | No response                    | N/A                                    |
| *Carrier Corporation                  | Sacramento      | Declined to participate        | N/A                                    |
| *Comm Air Mechanical                  | San Leandro     | No response                    | N/A                                    |
| *Custom Pump & Power                  | Sacramento      | Attended walk, submitted quote | \$ 127,600<br>- \$ 60,176<br>\$ 67,424 |
| *Doshier Gregson                      | American Canyon | No response                    | N/A                                    |
| Interstate Construction               | Roseville       | Attended walk, no submittal    |  |
| *Keller Engineering                   | Fairfield       | No response                    | N/A                                    |
| *Suisun Valley Fruit Growers          | Fairfield       | No response                    | N/A                                    |
| Weeks Drilling & Pump<br>(Low Bidder) | Sebastopol      | Attended walk, submitted quote | \$ 116,766<br>- \$ 60,176<br>\$ 56,590 |
| *Wm. P. Wilson & Sons                 | Woodland        | No response                    | N/A                                    |

**Summary:** This is a fairly large, complex and possibly daunting system/project. To only receive limited participants, while not desirable, is not surprising. A "mock" bid was constructed using parts prices and prevailing wage labor rates, and the submitted quote is felt to be a reasonable price for the work being proposed.



Information submitted by the low bidder, Weeks Drilling & Pump Co., indicates that they are a responsive and responsible firm. Their submittal indicates similar projects and references that back up their experience and knowledge. References were checked and we believe that they will do an excellent job on this project for the District.

There is a level of urgency to this project in that we currently have no way to irrigate anything on the Fairfield campus, in particular the athletic fields (new turf last year).

**Recommendation:** It is recommended that Weeks Drilling & Pump Co. of Sebastopol be awarded the contract for the construction and installation of the replacement irrigation pumping and distribution system for the Fairfield Campus in the amount shown above (\$56,590).

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: ELECTIONS ISSUES

REQUESTED ACTION: INFORMATION

SUMMARY:

Mr. Lindsey McWilliams, Solano County Assistant Registrar of Voters, has knowledgeable insight into the elections process and its relationship to the education community. Mr. McWilliams will update the Board members on current elections issues and provide helpful explanations on matters of mutual concern, specifically potential foreign language requirements and increased costs, potential loss of SB 90 funding for school district vote by mail costs, California Elections Code §12283 requiring schools to make available space for polling places, and any other matters of concern to the Board.

*Government Code - Elections Code §12283 - Board Policy - Estimated Fiscal Impact: \$ Unknown  
SB 90*

SUPERINTENDENT'S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE


Jowel C. Laguerre, Ph.D.  
Superintendent-President  
\_\_\_\_\_  
PRESENTER'S NAME

400 Suisun Valley Road  
Fairfield, CA 94534  
\_\_\_\_\_  
ADDRESS

707-864-7112  
\_\_\_\_\_  
TELEPHONE NUMBER

Administration  
\_\_\_\_\_  
ORGANIZATION

March 4, 2011  
\_\_\_\_\_  
DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT

  
\_\_\_\_\_  
JOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

March 4, 2011  
\_\_\_\_\_  
DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: SABBATICAL LEAVE REPORT FOR THE ACADEMIC  
YEAR 2009-2010  
REQUESTED ACTION: INFORMATION

SUMMARY:

The following recipient will give a report on his sabbatical leave during the 2009-2010 academic year:

- George Daugavietis – Spring 2010 – “Proposal to Develop an Academic Course on the Geography of California”

*Government Code - Education Code §87767 Board Policy Estimated Fiscal Impact: \$ N/A  
CTA Contract - Article 11*

SUPERINTENDENT'S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

J. Arturo Reyes  
Executive Vice President  
Academic and Student Affairs

PRESENTER'S NAME

400 Suisun Valley Road  
Fairfield, CA 94534

ADDRESS

707-864-7102

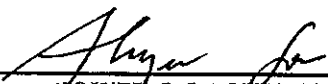
TELEPHONE NUMBER

Academic and Student Affairs

ORGANIZATION

March 4, 2011

DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT

  
VOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

March 4, 2011  
DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT


**SOLANO COMMUNITY COLLEGE DISTRICT  
 GOVERNING BOARD AGENDA ITEM**

**TO:** Members of the Governing Board  
**SUBJECT:** ACCREDITATION SURVEY RESULTS  
**REQUESTED ACTION:** INFORMATION

**SUMMARY:**

In fall 2010, the Solano Community College Accreditation Steering Committee surveyed employees and a sample of students. The purposes of the surveys were to assess the respondents' perceptions of the degree to which the college is fulfilling the accreditation standards of the Accrediting Commission for Community and Junior Colleges, and the students' opinions of their college experience. The results are intended to support the Accreditation Self Study, as well as provide information that can be used for assessing and improving Solano College's programs and services.

This report will highlight Solano College's strengths and areas needing improvement identified by the survey results, as well as make recommendations for improvement.

| <i>Government Code</i>  | <i>Board Policy</i> | <i>Estimated Fiscal Impact \$</i> <i>N/A</i>  |
|---|---------------------|---|
| <b>SUPERINTENDENT'S RECOMMENDATION:</b>   |                     | <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL<br><input checked="" type="checkbox"/> NOT REQUIRED <input type="checkbox"/> TABLE |
| Dr. Chris Myers, Interim Director<br>Research and Planning<br><hr/> <b>PRESENTER'S NAME</b> |                     |   |
| 4000 Suisun Valley Road<br>Fairfield, CA 94534<br><hr/> <b>ADDRESS</b>                      |                     |   |
| 707 864-7000 Ext. 7278<br><hr/> <b>TELEPHONE NUMBER</b>                                     |                     |   |
| Administration<br><hr/> <b>ORGANIZATION</b>   |                     |   |
| March 4, 2011<br><hr/> <b>DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT</b>                    |                     |   |
|   |                     | <br><hr/> <b>JOWEL C. LAGUERRE, Ph.D.</b><br>Superintendent-President |
|   |                     | March 4, 2011<br><hr/> <b>DATE APPROVED BY SUPERINTENDENT-PRESIDENT</b>   |

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: PRESENTATION OF THE DISTRICT'S INITIAL  
PROPOSAL TO SOLANO COLLEGE CHAPTER  
CCA/CTA/NEA

REQUESTED ACTION: INFORMATION

SUMMARY:

Solano Community College (District) and the Solano College Faculty Association (SCFA) are preparing to enter into negotiations for a successor agreement for the period of 2011-2012.

This item introduces the opening proposals of SCFA to the District and the District's opening proposal to SCFA for the purpose of public notice ("sunshining") as attached. Pursuant to Government Code Section 3547, public comment on such proposal shall be received at the next Governing Board meeting scheduled for April 6, 2011.

*Government Code Section 3547 Board Policy 2010 Estimated Fiscal Impact \$ Unknown*

SUPERINTENDENT'S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Karen Ulrich, Director, Human Resources  
Darryl Allen, Chief Negotiator

PRESENTER'S NAME

400 Suisun Valley Road  
Fairfield, CA 94534

ADDRESS

707-864-7122

TELEPHONE NUMBER

Administration/Faculty Association

ORGANIZATION

March 4, 2011

DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT



ROWEL C. LAGUERRE, Ph.D.  
Superintendent-President

March 4, 2011

DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT

**INITIAL PROPOSAL  
FROM THE  
SOLANO COUNTY COMMUNITY COLLEGE DISTRICT  
TO THE  
SOLANO COLLEGE CHAPTER CCA/CTA/NEA**

**March 16, 2011**

The collective bargaining provisions herein by the Solano County Community College District and the Solano College Chapter CCA/CTA/NEA are expressly pursuant to the Education Employment Relations Act and Article 2, NEGOTIATIONS PROCEDURES, of the current Collective Bargaining Contract between the parties. It is the intention of the Solano County Community College District Governing Board to bargain in good faith over the proposal submitted by the respective parties to the Collective Bargaining Contract pursuant to the Educational Employment Relations Act. Any article proposed for amendment by the Exclusive Representative in accordance with Article 2 shall be deemed herein to remain unchanged in the Collective Bargaining Contract unless otherwise expressly stated herein.

**DURATION/REOPENERS**

The District will propose that the expiration of the collective bargaining agreement between the Solano Community College District and the Solano College Chapter CCA/CTA/NEA, which is currently in effect from July 1, 2008 through June 30, 2011, shall be extended by one year, or until June 30, 2012. The District will also propose that there be specific reopener provisions for specific articles during the 2011-2012 academic year, as well as the option for each party to select additional provisions to reopen.

**ARTICLE 20  
SALARIES**

The District is concerned about its ability to fund educational programs and services within the State's operating budget, as well as the negative impact that will be had on the finances, programs and services that are offered by the District. In the context of this unstable and unknown fiscal environment, the District must continue to embrace a conservative approach to the management and allocation of its finite fiscal resources. Accordingly, the District will submit proposals regarding modification to the current structure of the salary schedule, anticipated salary increases, and the method in which compensation for full-semester classes is calculated.

**ARTICLE 21  
HEALTH AND WELFARE BENEFITS**

Costs for health and welfare benefits have continued to escalate for nearly 25 years. The District will submit proposals seeking to control the escalating costs of medical insurance through various approaches, including changes in plan design, cost containment and sharing, and other strategies.

**ARTICLE 23  
ACADEMIC CALENDAR AND HOLIDAYS**

In addition to discussions regarding salaries and benefits, the District will submit proposals modifying the number of work days and staff development days.

SOLANO COMMUNITY COLLEGE  
DISTRICT

SOLANO COLLEGE CHAPTER  
CCA/CTA/NEA

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